

IJB Publication Scheme

1: ABOUT WEST Lothian INTEGRATION JOINT BOARD

Class description: Information about the IJB, who we are, where to find us, how to contact us, how we are managed and our external relations:

Director: Jim Forrest

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IJB Membership at February 2019:

Harry Cartmill	Vice-Chair
Martin Connor	Voting Member
Elaine M Duncan	Non-Voting Member (Professional Advisor)
Jim Forrest	Non-Voting Member
Martin Hill	Chair
David Huddleston	Non-Voting Member (Stakeholder Representative)
Mairead Hughes	Non-Voting Member (Professional Advisor)
Jane Houston	Non-Voting Member (Staff Representative)
Alex Joyce	Voting Member
Dave King	Voting Member
William McQueen	Voting Member
Pamela Main	Non-Voting Member (Professional Advisor)
Martin Murray	Non-Voting Member (Staff Representative)
George Paul	Voting Member
Ann Pike	Non-Voting Member (Stakeholder Representative)
Damian Timson	Voting Member
Patrick Welsh	Non-Voting Member
Rohana Wright	Non-Voting Member (Professional Advisor)

IJB Terms Of Reference: [Integration Scheme Between West Lothian Council and NHS Lothian](#)

Integration Joint Board Committee Meetings:

[West Lothian Integration Joint Board Meeting Dates 2018/19](#)

[West Lothian Integration Joint Board Agenda, Minutes and Papers for 2015](#)

[West Lothian Integration Joint Board Agenda, Minutes and Papers for 2016](#)

[West Lothian Integration Joint Board Agenda, Minutes and Papers for 2017](#)

[West Lothian Integration Joint Board Agenda, Minutes and Papers for 2018](#)

[West Lothian Integration Joint Board Agenda, Minutes and Papers for 2019](#)

Integration Joint Board Appointments Committee Meetings:

[West Lothian IJB Appointments Committee Agenda - 16/02/2016](#)

[West Lothian IJB Appointments Committee Agenda 09/02/2016 and Minute 26/01/2016](#)

Integration Strategic Planning Group:

[Strategic Planning Group - Terms of Reference and Procedural Rules](#)

[Strategic Planning Group Constitution](#)

[Strategic Planning Group Agenda, Minutes and Papers for 2015](#)

[Strategic Planning Group Agenda, Minutes and Papers for 2016](#)

[Strategic Planning Group Agenda, Minutes and Papers for 2017](#)

[Strategic Planning Group Agenda, Minutes and Papers for 2018](#)

[Strategic Planning Group Agenda, Minutes and Papers for 2019](#)

<p>2: HOW WE DELIVER OUR FUNCTIONS AND SERVICES</p>
<p>Class description: Information about our work, our strategy and policies for delivering functions and services and information for our service users.</p> <p>Strategic Plan 2016/26 Strategic Plan 2019-2023 (Web Pages) Integration Scheme Between West Lothian Council and NHS Lothian IJB Directions – 2016/17 IJB Directions – 2017/18 IJB Directions – 2018/19</p>
<p>3: HOW WE TAKE DECISIONS AND WHAT WE HAVE DECIDED</p>
<p>Class description: <i>Information about the decisions we take, how we make decisions and how we involve others</i></p> <p>The information relating to this class is published online and available on the West Lothian Health and Social Care Partnership website at http://www.westlothianchcp.org.uk/hsci. You can navigate to information relating to relevant committees by following this link, COINS, and selecting 'Council Bodies' and "Committees etc." from the menu. The three committees relevant to the IJB are on page 6 :</p> <ul style="list-style-type: none"> • West Lothian Integration Joint Board; • West Lothian Integration Joint Board Appointments Committee; • West Lothian Integration Strategic Planning Group. <p>Here you can find Committee Membership, Meeting Schedules, Reports, Minutes, and Terms of Reference etc.</p> <p>Roles and Responsibilities, Community Planning & Localities, Corporate Governance, Clinical & Care Governance Integration Scheme Between West Lothian Council and NHS Lothian</p>
<p>4: WHAT WE SPEND AND HOW WE SPEND IT</p>
<p>Class description: <i>Information about our strategy for, and management of, financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent)</i></p> <p>Financial Regulations Report 23/03/2016 Financial Assurance and Directions Report 31/03/2016 Financial Assurance and Directions Report 14/03/2017 Financial Assurance and Directions Report 13/03/2018 Annual Accounts</p>
<p>5: HOW WE MANAGE OUR HUMAN, PHYSICAL AND INFORMATION RESOURCES</p>
<p>Class description: <i>Information about how we manage the human, physical and information resources of West Lothian Council</i></p> <p>Integration Scheme Between West Lothian Council and NHS Lothian Strategic Workforce Development Plan 2018-23</p>
<p>6: HOW WE PROCURE GOODS & SERVICES FROM EXTERNAL PROVIDERS</p>
<p>Class description: <i>Information about how we procure goods and services, and our contracts with external providers</i></p> <p>Procurement & Contracts: Integration Scheme Between West Lothian Council and NHS Lothian (Page 8); Joint Health & Social Care Commissioning Strategy 2011 -2021</p>
<p>7: HOW WE ARE PERFORMING</p>
<p>Class description: <i>Information about how we perform as an organisation, and how well we deliver our functions and services</i></p> <p>Audit: Audit Reports Performance Management: Integration Scheme Between West Lothian Council and NHS Lothian (Page 17); Performance Reports</p>

8: OUR COMMERCIAL PUBLICATIONS

Class description: *Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet e.g. bookshop, museum or research journal.*

The IJB does not currently have any commercial publications.

9: OPEN DATA

Class description: *Open data made available by the authority as described by the Scottish Government's Open Data Strategy and Resource Pack, available under an open licence*

The IJB will adopt the UK government's approach to Open Data Standards in that data will be published to a minimum of 3 stars in the Government's [5 star rating scheme](#). Data will be easily accessible and available to re-use as required under the [Open Government Licence](#). Throughout the website all text documents are presented and downloadable in pdf/odf format and spreadsheets are in .csv format.