



Information Sharing: a brief guide for

Children and Young People

West Lothian Council delivers

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**West Lothian
Council**



What is C-me?

C-me lets staff from education, health and social work, share important information about young people on their computers at work. The point of information sharing is to get help to young people that need it.

What information does C-me show?

C-me shows information such as name, address, date of birth, health centre and school.

C-me also shows the names and contact details of the main staff in schools, health and social work who are working with young people.

If there are any worries about a young person's safety, this will show too.

Who uses C-me?

School staff, doctors, nurses, counsellors and social workers use C-me. The police sometimes use it, but only when they are worried about someone's safety.

Can I see information about myself?

Yes, the law says you can see any information that is kept about you. Ask for help from any of the C-me users, that you know. They'll help you to see information about yourself.



What if there are mistakes?

You can get mistakes put right and your comments can be noted.

What if I don't want my information to be shared?

You might be able to stop information being shared.

It depends ...

- If there's any worry about your safety, the law says that workers have to share information to protect you.
- If you don't want your information shared, speak to your parent, carer or anyone working with you such as a teacher, doctor, counsellor or social worker.

This leaflet is a brief guide to C-me.

To find out more ...

- Phone 01506 775554 and speak to a member of staff
- Ask a parent or carer to find out more for you
- Google 'West Lothian Council C-me'

Information is available in Braille, on tape, in large print and community languages.
Please contact the Interpretation and Translation Service on 0131 242 8181.

هذه المعلومات متوفرة بلغة بريل وعلى شريط وبخط كبير وبلغات الجالية.
الرجاء الإتصال بخدمة الترجمة على الهاتف 0131 242 8181

এই তথ্য আপনি ব্রইল, টেপ, বড় আকার এবং কমিউনিটির বিভিন্ন ভাষাগুলিতেও পাবেন। অনুগ্রহ করে ইন্টারপ্রিটেশন অ্যান্ড ট্রান্সলেশন সার্ভিসের সঙ্গে যোগাযোগ করুন। টেলিফোন: 0131 242 8181

這份資料是可以凸字、錄音帶、大字印刷及社區語言的式本提供。請聯絡傳譯及翻譯服務部，電話：0131 242 8181

ਇਹ ਜਾਣਕਾਰੀ (ਬ੍ਰੇਲ) ਨਿਬੁਰੀਨ ਦੇ ਪੜ੍ਹਨ ਵਾਲੀ ਰਿਪੀ, ਟੇਪ, ਵੱਡੇ ਫਿੰਟ ਅਤੇ ਸਮਾਜ ਈਆਰ ਟੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ। ਸਿੱਖਾ ਕਰਨੇ ਆਰਟੀਫਿਸ਼ੀਅਲ ਅਤੇ ਟਰਾਂਸਲੇਸ਼ਨ ਸਰਵਿਸ ਨੂੰ ਇਸ ਨੰਬਰ ਤੇ ਸੰਪਰਕ ਕਰੋ : 0131 242 8181

یہ معلومات بریل (انحصار کے رسم الخط)، ٹیپ، بڑے حرف کی طاعت اور کمیونٹی میں ہونے والی زبانوں میں دستیاب ہے۔
راہو سرکاری امور پر ایگزیکٹو آئیڈیا سٹیٹنگ سروس سے ٹیلیفون نمبر 0131 242 8181 پر رابطہ قائم کریں۔

Informacje te mogą być przełożone na język Braille'a, dostępne na taśmie magnetofonowej lub wydane dużym drukiem oraz przetłumaczone na języki mniejszości narodowych.
Prosimy o kontakt z Usługami Tłumaczeniowymi pod numerem 0131 242 8181.

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